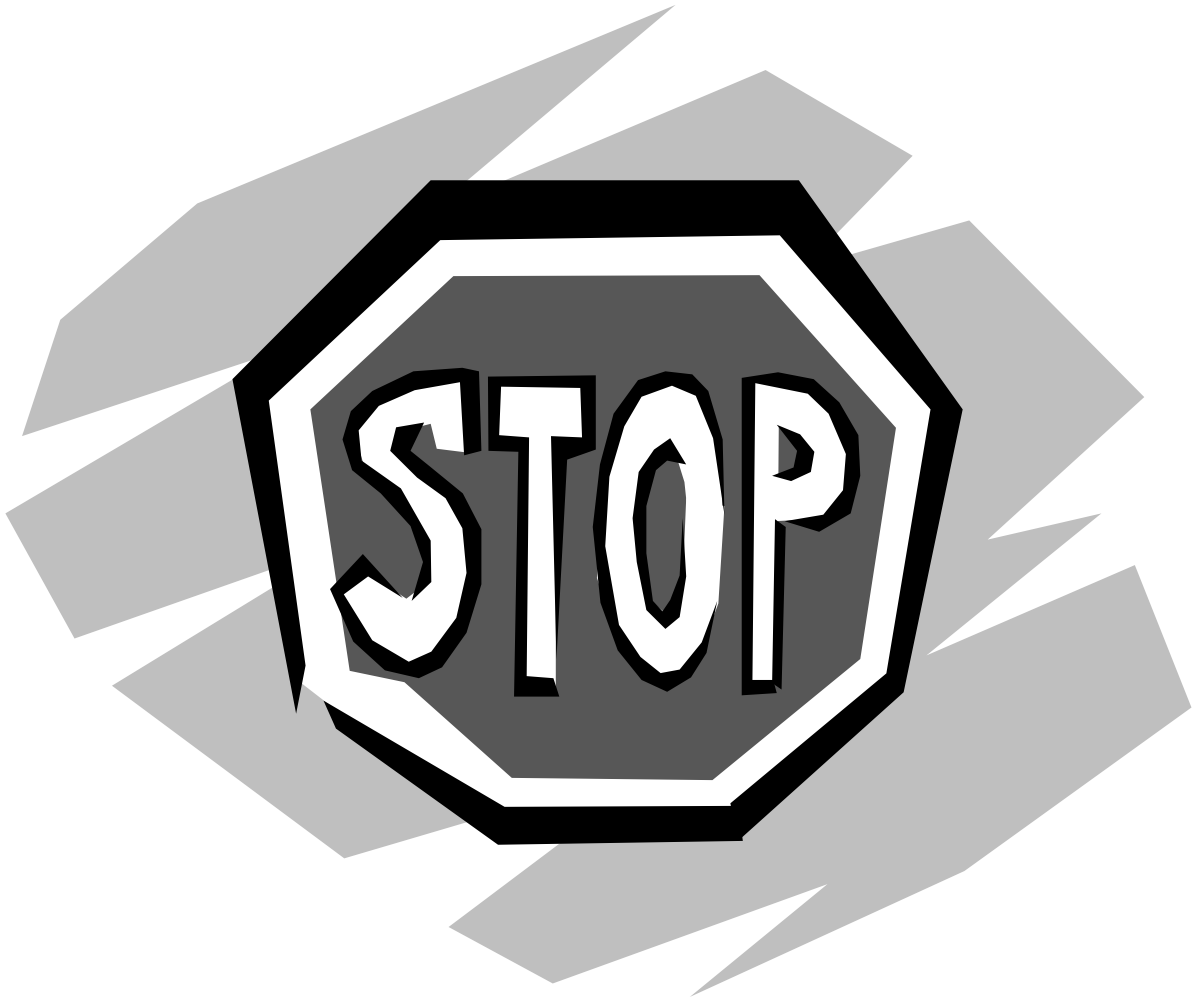


**UNIVERSITY
HIGH SCHOOL
BAND**



**2009-2010
HANDBOOK**



WE UNDERSTAND THAT THERE IS A LOT OF INFORMATION IN THIS HANDBOOK TO READ AND COMPREHEND IN A SHORT PERIOD OF TIME.

TO AVOID THE MOST COMMON ISSUES, IT IS EXTREMELY IMPORTANT THAT BOTH STUDENTS AND PARENTS PAY CLOSE ATTENTION TO THE FOLLOWING SECTIONS:

- **GRADING AND ATTENDANCE (PAGES 5-8)**
- **FINANCIAL RESPONSIBILITIES AND FUNDRAISING (PAGES 11-13)**
- **AGREEMENT AND HEALTH FORMS AT THE END OF THE HANDBOOK**

UNIVERSITY HIGH SCHOOL BAND HANDBOOK

Dear UHS Band Student,

Welcome to the University High School Band. The band program at UHS is an important and dynamic part of the total high school experience. The band is the largest, most colorful, highly disciplined, and visible of all school groups.

The University High School Band serves two functions, the first of which is to educate students, both in the specific area of instrumental music and in the more broad area of life skills. Students will be challenged to develop individual musicianship, self-discipline, personal responsibility, and teamwork, and will be expected to demonstrate understanding of these concepts through positive participation in all applicable activities.

A secondary, yet important function of the band is its performance obligation to University High School and to the Morgantown community. The band plays an important role in the school and community through performances at concerts, parades, sporting events, and various functions throughout the school year.

By taking advantage of the opportunity to perform in one of West Virginia's top band programs, students can foster the self-discipline, work habits, and attention to detail that will undoubtedly benefit them throughout their lives. It is no accident that band students are consistently among the top students academically, and often become the most successful members of society once they graduate.

At the end of this handbook are forms for you and your parent/guardian to fill out and return in order for us to gather all necessary information. **PLEASE READ THIS HANDBOOK IN ITS ENTIRETY. Then, along with your parent/guardian, sign and date the *Agreement Form*, INCLUDING THE WEB SITE CONSENT BOX, and have your parent/guardian complete the *Student Health Form*. Both forms should be returned to the band office by Monday, July 27.** All students must return the completed *Agreement Form* and the *Health Form* in order to be eligible to participate in the UHS Band. We look forward to working with you and your parents for the 2009-2010 school year.

Sincerely,



Mark S. Palmer
Director of Bands

GENERAL INFORMATION FOR PARENTS

PARENT ASSISTANCE

We invite all band parents to get involved in the program. We realize that many parents are limited in the number of hours they can contribute, but nearly all successful parent organization share a common feature: *Many* parents contributing a *little* time or expertise to help the organization run smoothly. It is important to note that being a contributing band parent does not necessarily mean being at every band boosters meeting. There are a number of ways parents can help; from chaperoning, helping to distribute, collect, and organize uniforms, to helping with a particular fundraiser, among many other important jobs. In early June 2009, we mailed a packet to parents, which directed students and parents to forms (on our web site) to let us know how they could help the UHS Band during the 2009-2010 school year. Please inform the directors if you need any of these forms.

WEB SITE

The University High School Band Boosters maintain a web site, www.uhsband.net, to keep students, parents, and the public up-to-date with all UHS Band events. *Unfortunately, we are not allowed to link the Band Boosters' web site from the official UHS web site.* We are aware that not all information distributed to students reaches parents in a timely manner (and sometimes not at all).

We have found that this web site is the most effective way for us to communicate with parents and students. The band does not post students' names with any pictures that are posted. **PARENTS MUST GIVE THEIR CONSENT BEFORE THE BAND CAN POST A STUDENT'S PICTURE ON THE WEB SITE.** We have included a section on the agreement form for you to check if you wish to allow the UHS Band to post pictures of your child on the band's web site.



UHS INSTRUMENTAL MUSIC PROGRAMS

- MARCHING BAND:** *A co-curricular ensemble that consists of members of all the curricular ensembles and includes summer band, in school and after-school rehearsals, and performances. The Marching Band is the most active ensemble at UHS, and is the most important public-relations tool of the UHS Band program.*
- CONCERT BAND:** *A traditional, full-instrumentation band class that performs literature based on the ability level of the ensemble. Concert Band is open to all wind players and percussionists without audition. All members also participate in Marching Band.*
- WIND ENSEMBLE:** *Audition-only band class for wind players and percussionists that performs advanced concert band repertoire. All members also participate in Marching Band.*
- MARCHING BAND OT:** *Marching Band OT (Outside Time) was created to accommodate students who wish to participate in band, but cannot fit regular band classes into their schedule. The class takes place during the fall semester, students receive ½ credit, and grades are based on participation in after school rehearsals and performances. In order to sign up for Marching Band OT, students must have an obvious scheduling conflict and must receive teacher approval.*
- PERCUSSION ENSEMBLE:** *Class for percussionists and occasionally wind players with teacher approval, designed to teach percussion techniques. Curriculum ranges from percussion fundamentals to advanced percussion ensemble literature, depending upon the ability level of the ensemble. All members also participate in Marching Band.*
- BIG BAND JAZZ:** *An audition-only, traditional big band jazz ensemble consisting of saxophones, trombones, trumpets, and a rhythm section, students will have the opportunity to perform many different jazz styles. All members also participate in Marching Band.*
- JAZZ COMBO:** *An audition-only, select ensemble that consists of a rhythm section and a limited number of wind instruments. Emphasis is placed on improvisation and individual musicianship, and repertoire consists of jazz standards drawn from professional lead sheets and fake books.*
- VISUAL ENSEMBLE:** *An audition-only group that consists of members working with flags, rifles, sabers and batons. The visual ensemble performs primarily with marching band. Visual ensemble members must be enrolled in either Concert Band, Wind Ensemble, or Marching Band OT during the fall semester.*
- AFRICAN DRUM AND DANCE ENSEMBLE:** *An extracurricular ensemble that rehearses during the spring semester and performs on the UHS Jazz and Percussion Concert in February and the WVU Youth World Music Concert in March. African Drum and Dance Ensemble is open to all UHS students and requires no previous percussion experience.*
- MUSIC THEORY:** *An academic class which explores the building blocks of western music. Topics range from the most basic music reading and writing skills to more advanced compositional techniques. This class is open to all UHS students with teacher approval, and particularly benefits those students who plan to major in music in college.*
- SOLO & ENSEMBLE:** *Individuals and/or groups perform at the solo and ensemble festival in February.*

GRADING

Unlike sports, which are extracurricular, band is a **co-curricular** activity, meaning that band activities may take place both during and outside of the school day. UHS Band grades are based on participation and effort, not ability level. Therefore, attendance is required at all scheduled rehearsals and performances. Students who miss any performance (excused absence) may be required to take a playing test of any music we are currently playing.

The UHS Band calendar should be thought of as an extension of the regular school day, and excused absences will be determined based on Monongalia County Schools Policy. Further, students who participate in extracurricular activities need to understand that these are only excused if they would be excused during the regular school day (i.e. sports *events* be excused – all other conflicts including practices will be reviewed on a case-by-case basis.)

Additionally, students are responsible for **Minimum Technique Requirements, or MTR'S**. (Also, see “Musical Responsibilities” later in this handbook.) Students will be required to play scales and technique exercises as well as music currently being learned in class. **MTR's** will be covered in warm-up sessions before each class, and students will only be graded on material that has been covered in class.

Students will receive grades based on the approved Monongalia County Schools grading scale:

- **93-100% A**
- **85-92% B**
- **77-84% C**
- **70-76% D**
- **0-69% F**

Class participation/ MTR Tests:

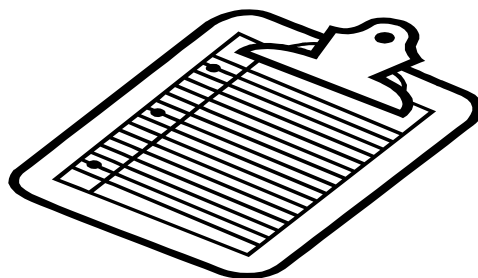
25% of students' grades

After school rehearsals:

30% of students' grades

Performances:

45% of students' grades



COMMON SENSE ALERT

Band grades are based almost entirely on participation. Students who participate fully and appropriately ALWAYS receive an “A”. Students who do not participate fully and appropriately generally receive grades lower than “A”.

RESPONSIBILITIES OF A UHS BAND MEMBER

In the UHS Band, we stress excellence. In order to attain our goals, it is necessary that the teacher and student work together. A teacher can teach, but that does not necessarily mean that learning is taking place. The student must be self-motivated to the extent that he/she will fulfill the basic responsibilities of membership in the organization. The basic responsibilities for the general membership and specific sections are listed below.

ATTENDANCE AND PUNCTUALITY RESPONSIBILITIES

On www.uhsband.net there is a list of performances for the 2009-2010 school year. Additional performances and rehearsals are certain to be added, and will be announced as soon as the dates are confirmed. However, all major annual events have been confirmed and listed to avoid potential conflicts. It should be noted that all listed events do not involve all band students -- so use **common sense** -- students are not required to be at each event listed if they do not perform in the ensemble listed. However, attendance at all rehearsals and performances in which you perform is required. Members should arrive promptly at the given time and place prepared to begin working. **"On time" means ten minutes early!** Rehearsals, performances, and departure times are just that, not arrival times.

EXCUSED ABSENCES

If a student must miss a scheduled rehearsal or performance, it is the student's responsibility to **provide the director written notice at least one week in advance**. The director reserves the right to dispute the request of a member to be absent, to ensure the policy is not abused.

(Please note: Excuses must be more specific than claiming students will be "out of town.")
Emergencies will be dealt with individually for the protection of the member's eligibility.

Failure to adhere to this policy will result in the following:

1. **TARDINESS (REHEARSAL OR PERFORMANCE):** Loss of some or all participation points for that rehearsal or performance, and possible loss of performing privileges.
2. **MISSED REHEARSAL:** (Unexcused absence) Loss of participation points for that rehearsal, possible loss of performing privileges with possible loss of membership.
3. **MISSED PERFORMANCE:** (Unexcused absence) Loss of participation points for that performance, possible suspension from a subsequent performance, and possible loss of membership.

If a student comes to a rehearsal or performance without the proper equipment, uniform, or materials, the individual will receive an "unexcused absence" for that event and the above stated consequences may be applied.

SPORTS CONFLICTS

Our goal is to allow every interested student to participate in the UHS Band. We understand that many band students also wish to participate in fall sports. Therefore, we have two options to deal with the conflicts that may arise between the schedules of band and fall sports.

PARADES ONLY

If students wish to play a fall sport such as football, volleyball, soccer, cross country, or cheerleading, they have the option of marching in parades only. Please note that this rule does not apply to swimming because swimming starts as the marching season is finishing.

Students who play fall sports are allowed (and encouraged) to participate in the field show, but must realize that there will be times that they will have to miss rehearsals/practices and performances/games of both activities should they choose to do so. (See the 50/50 policy below.)

50/50 POLICY

Students who march in the field show and play ANY fall sport or activity are expected to split time evenly between band rehearsals and performances and sports practices and events. We also believe that attendance at performances and games takes precedence over attendance at rehearsals and practices. With this in mind, students can use the following information as a guide when deciding which activity to attend:

- **BAND REHEARSAL VS. SPORTS PRACTICE:** Attend the band rehearsal the first time the conflict arises and sports practice the second, or vice versa.
- **BAND REHEARSAL VS. SPORTS EVENT:** Attend the sports event.
- **BAND PERFORMANCE VS. SPORTS PRACTICE:** Attend the band performance.
- **BAND PERFORMANCE VS. SPORTS EVENT:** Attend the band performance the first time the conflict arises and sports event the second, or vice versa.

The bottom line when it comes to sports conflicts is that students are expected to split time 50/50. It is unfair to the other members of the band for students to miss any more rehearsals and/or performances than are necessary.

Students must inform directors *in advance* if they plan to miss a rehearsal or a performance due to a sports-related conflict. **FAILURE TO DO SO WILL RESULT IN THE ABSENCE BEING CONSIDERED "UNEXCUSED," AND MAY NEGATIVELY AFFECT A STUDENT'S GRADE.** Additionally, it is the student's responsibility to obtain any information that was missed during an absence.



The 50/50 policy assumes that the coaches of the individual sports in which students participate are willing to allow students to miss sports practices and events. The rule is designed to allow students to participate in fall sports and participate in band. However, students and coaches must remember that while sports are extra-curricular, band is co-curricular, and students who fail to meet the 50/50 requirement even as a result of coaches requirements, will not receive full participation points for band.

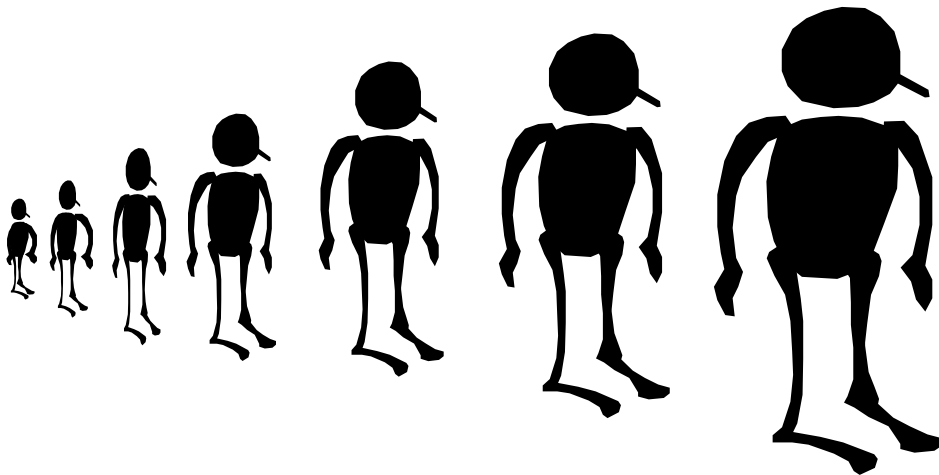
Students who participate in fall sports are **REQUIRED TO ATTEND EVERY PARADE REHEARSAL AND PARADE PERFORMANCE.**

FINAL NOTE ABOUT ATTENDANCE

The band has responsibilities to perform in and around the Morgantown community, and ALL band students have a responsibility to be at ALL scheduled performance throughout the year, up to and including graduation, which typically falls on Memorial Day weekend.

COMMON SENSE ALERT

While the attendance policy is in place to discourage unexcused absences, it is our hope that students will understand the importance of faithful attendance at *every* UHS Band rehearsal and performance. In the end, the overall quality of the UHS Band will be determined by the dedication of the students involved.

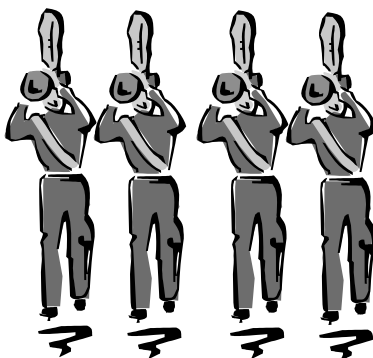


DISCIPLINE RESPONSIBILITIES

All UHS Band members are considered to be “in school” when participating in band events. As such, all University High School policies will be enforced, as they would be during school hours. Additionally, quiet attention in rehearsals is needed to work effectively as a group. Members must abide by all laws and/or rules written or implied by federal, state and local governments at all times. Failure to abide by said laws could result in federal, state, local and/or school prosecution and/or dismissal from the bands.

PERFORMANCE BEHAVIOR RESPONSIBILITIES

1. **Wear the uniform with respect.** Wearing half the uniform or wearing it incorrectly does not promote a positive image. In addition, while in uniform, band members are not to chew gum, use obscene language, or be affectionate in any way. The uniform represents the best UHS has to offer; when in uniform, members must behave in a manner that represents our band, school, and community well. This rule (and any other applicable uniform rules) applies to both marching uniforms and concert attire.
2. **Members must sit together by section and are not permitted to leave their seats nor invite others to sit with them while in performance.**
3. **Members must understand how the public perceives them.** Members must have the mindset that their performance begins when they arrive, not simply when the first note is played, and ends after a formal dismissal from the director.
4. **Members are expected to perform when directed.** Pay close attention to the leader. Particularly at football games, we will often have to play on very short notice. Be prepared!
5. **Members are expected to ride the band's buses to and from performances.** If members must ride with parents, a note from the parent must be submitted prior to departure. A student may ride with **HIS OR HER PARENT ONLY!** Insurance regulations restrict us from deviating from this rule.
6. **All members are expected to remain in full uniform and in formation until the director dismisses them from the performance.** After boarding the bus, students may remove jackets and hats, provided they are wearing the UHS Band shirt. When given breaks, members are to remain in full uniform unless otherwise directed, and take care not to soil the uniform with food or drink. During games, members should be back in their seats ready to perform at the end of the 3rd quarter or face losing participation points and/or break privileges.



UNIFORM RESPONSIBILITIES

GENERAL INFORMATION

1. All members must pay a \$40.00 Uniform Rental Fee, a \$15.00 Uniform cleaning deposit (returned when uniform is returned with recent dry-cleaning receipt at the end of the year) each year and purchase UHS Band shoes (approximately \$30.00 at O.B. Fawley's). Freshmen and new students will receive one standard band T-shirt free of charge, and an optional sectional T-shirt may be purchased (approximately \$10.00 from the UHS Band.)
2. All marching band members must arrive at all performances in uniform unless directed otherwise. This consists of band pants, band shoes, **black socks**, and a UHS Band T-shirt or UHS Band sectional shirt. If you own only one band shirt, be prepared to wash it between performances if it must be worn two days in a row.
3. Unless directed otherwise, for performances away from UHS or downtown Morgantown, all members must board and disembark the buses at UHS in **TRAVEL UNIFORMS**, which consist of full uniforms minus hats and jackets, which can be carried separately.
4. Band jackets must remain zipped; suspenders will be worn ON the shoulders until a director says otherwise. Students must pay for damage due to improper wear!
5. Full uniforms must remain on until a director says otherwise.
6. All members are responsible for bringing all issued or purchased uniform parts to EVERY performance. It is not the director's responsibility to reissue items because of the irresponsibility of the members. **Students who come to a performance without their full uniform will be not be allowed to perform, and will lose all participation points for that performance.**
7. The uniform should always be worn clean, pressed and free of wrinkles.
8. Near the conclusion of the school year, jackets, pants, hats, garment bags, and hatboxes must be checked back into the band. Students are financially responsible for all assigned items.

UNIFORM CARE – JACKET, PANTS, GARMENT BAG

1. Always hang up uniform after a performance. Fold pants on the crease and place on hanger.
2. Always hang up uniform in a dry place to allow moisture to escape before placing it in garment bag for storage.
3. Dry-clean as needed to remove moisture, perspiration, and dirt. Use a reputable dry cleaner.
4. Repair your uniforms (replace buttons, snaps etc.) as needed. See chaperones for replacement buttons, snaps, etc.
5. Alterations may be made (hemming or lengthening) only with the permission of the Uniform Chairperson. Always treat uniforms with extreme care.
6. Garment bags travel best when laid flat. Bags should never be dragged on the ground

UNIFORM CARE – SHOES

1. Clean shoe surface with a leather cleaner product for each performance.
2. Clean heel and sole edging as well as shoe surface.
3. Store shoes in a plastic bag before placing them in the garment bag.

UNIFORM CARE – HAT

1. Store hat in the hat box and hang it with the garment bag.
2. Hat should be kept clean and free of fingerprints.

CONCERT ATTIRE

1. Concert attire consists of black pants, black dress shoes, black socks, and white shirts for the boys, and black dresses, black pantsuits, or black skirts and white blouses for the girls. Please wear only white – not ivory, cream, gray, or any other color. Inexpensive concert attire can be purchased at any local department store.

2. Skirts must be of appropriate length and shirts cannot have slogans of any kind.
3. No white socks with black pants and black shoes. (Fashion sense alert!)
4. Please try to present a classy image at all times when wearing concert attire.

In 2005, the Band Boosters purchased formal concert attire (tuxes and gowns) for the Wind Ensemble. Tuxes and gowns must be worn for band functions only, and are not for personal use.

Occasionally, the Wind Ensemble may wish to perform in less formal attire. In this event, standard concert attire will be used as listed above. Plain black pants and white shirts are easy to attain.

RESPONSIBILITY FOR PROPER ATTITUDE

People are usually as happy as they decide to be. If a student pursues each endeavor with pride and a positive nature, more often than not, the outcome is positive. Participating in any aspect of the music program because "you have to" will not produce positive results. If students are not prepared to work hard and physically and emotionally exert themselves, then they should do something else. Students should enter this program with the attitude that they are capable of great things. Few have developed the wisdom and foresight by their high school years to understand the lifelong rewards of hard work and dedication to programs such as band. Many of the musicians who have graduated from this program, who now play in college or professionally, were of average ability or less when they entered. Their success is directly related to their positive attitudes and the effort they displayed.

FINANCIAL RESPONSIBILITIES

Monongalia County Schools provides the UHS band with a fraction of what is necessary to operate a band program over the course of the year. We must raise our own money for the cost of uniforms, equipment and equipment maintenance, transportation costs, and numerous other expenses. The support to maintain the band program to the extent that the community and the members deem necessary is provided by the **UHS Band Boosters**. A very active and supportive organization, the Band Boosters meets the second Tuesday of every month unless otherwise announced.

One way that the Band Boosters organization raises money for the band is through the assignment of a financial responsibility to each student who participates in the UHS Band program. Each band student (or family, if more than one family member participates in band) is required to raise **\$200.00** worth of *profit* for the program through fundraising. We feel it is important that **every student participate** in making this program the best it can be.

As a reward for students' hard work toward fundraising, the Band Boosters designates 10% of each student's gross fruit sales and 10% of elimination dinner ticket sales as credit toward the cost of band expenses. The student may use this account for many band fees, including uniform rental, instrument rental, band camp, or even a large trip such as the trip to Florida. These accounts can only be used to pay for band-related charges, may not be withdrawn, and upon a student's graduation, unused student account funds are moved into the Band Boosters *financial assistance fund*. (See p. 13)

Because the money in student accounts is actually money raised through Band Booster fundraisers to meet the financial needs of the overall band program, **STUDENTS CANNOT USE BAND ACCOUNT MONIES TO MEET THEIR \$200.00 PROFIT OBLIGATION.**

Students are not required to participate in all fundraisers. Fundraisers are done throughout the course of the year to give students several opportunities to raise enough money to meet their obligations. Some students won't participate in ALL fundraisers, as it is possible to meet the entire fundraising obligation with a single fundraiser. (Most likely the Fruit Sale.)

SCENARIO FOR OBTAINING \$200.00 BAND BOOSTERS PROFIT

Lifetime Hunting/Fishing Raffle	Student sells 6 tickets at \$5.00, generating approximately \$4.00 profit per ticket. \$24.00 TOTAL
Fruit Sale	Student sells \$500.00 worth of fruit (which is not unusual) generating \$160.00 worth of profit, along with \$50.00 toward band account. \$184.00 TOTAL
Elimination Dinner	Each student sells one \$50.00 ticket worth generating \$40.00 worth of profit, \$224.00 TOTAL

These events alone would allow a student to raise his or her part of the funds necessary to run the band program. While additional fundraisers may take place throughout the course of the year, we have made a conscious effort to maximize the most profitable fundraisers and eliminate the least profitable ones so that students can concentrate more on music and less on selling.

If parents do not want their child to participate in fundraising, they may opt to make a \$200.00 donation to the Band Boosters.

Because the vast majority of operating expenses are paid for with band boosters' funds, it is imperative that ALL students raise their fair share of funds for the band. Without full participation in fundraisers, the band is unable to pay for instructors, equipment, buses, and other expenses too numerous to mention.

ESTIMATE OF BAND EXPENSES

Band is an expensive activity. Though there is not much the band can do to eliminate these expenses, we can give parents an idea of what to expect. There may be expenses beyond the ones listed below, but we hope that this list can be of some help:

Band Camp	\$108.00	(Paid in advance)
Uniform Rental	\$40.00	
Tux and Gown Rental	\$40.00	(Wind Ensemble members only)
Uniform Dry-Cleaning Deposit	\$15.00	(Returned with recent dry-cleaning receipt when uniform is returned)
Instrument Rental	\$25.00	(Only for students using school instruments)
Uniform Cleaning	\$15.00	(Uniform usually need to be cleaned 3-5 times a year)
Band Shoes	\$30.00*	(Many students only need to purchase one pair for all four years)
Sectional Shirts	\$10.00*	(Optional)
Replacement Band T-Shirts	\$10.00*	(Everyone receives ONE free Band T-shirt)
Misc. Supplies	\$30.00*	(Flip folder, Lyre, Reeds, etc.)
Drumsticks, Mallets, etc.	\$10-50*	(Percussionists only)

*Estimates

Bold denotes fees to be collected the week of July 27

FINANCIAL ASSISTANCE

If needed, the Band Boosters can provide financial assistance to help defer the cost of larger band fees on a case-by-case basis. To qualify for assistance, students must be on free or reduced lunch, must notify the director of their situation as far in advance as possible, and agree to participate in all fundraisers to the best of their ability. The band keeps all financial assistance matters in the strictest of confidence.

DELINQUENT ACCOUNTS

Over the last several years, students who have not paid their band fees have created a major problem for the UHS Band. We have recently gone to a pay-as-we-go format because the band can no longer afford to foot the bill for students who do not pay their fees or fundraising obligations. The band is a nonprofit organization that relies almost exclusively on band fees (collected through the band boosters) to operate on a daily basis.

We understand that some families may have trouble paying band fees in a timely manner, and we **are always willing to work with these families**. However, we can no longer continue to suffer these losses.

The band will send **UNCOLLECTED DEBT TO A COLLECTION AGENCY** unless prior arrangements have been made.



INSTRUMENTAL RESPONSIBILITIES

WINDS

1. Instruments and cases are to be kept clean inside and out.
2. Always handle instruments carefully, whether they belong to you or to the UHS Band. Abuse or neglect may result in loss of school instrument use – see UHS Band Instrument Rental Agreement.
3. All reed players should have at least 3 working reeds with them at all times. All reeds, mouthpieces, cleaning supplies, etc. are the individual's responsibility.
4. All brass players are responsible for having the correct types of mutes available for all performances and rehearsals. The UHS Band has an extremely limited number of mutes available for use.
5. All wind instrument players are required to purchase a flip folder with several "flip sheets" to accommodate all assigned marching band music. All marching music should be kept in the flip folder (concert and jazz music will be kept in concert folders) and should be readily available for performance **AT ALL TIMES** during rehearsals or performances. If marching music is lost, stolen, or mutilated, one should see the Field Commander for new copies. The individual will pay for lost, stolen, or mutilated concert or jazz music.

PERCUSSION

1. All percussion areas should be cleaned and organized daily.
2. **ALL PERCUSSIONISTS MUST HAVE THEIR OWN SET OF STICKS AND MALLETS FOR USE IN REHEARSALS AND PERFORMANCES.** The UHS Band will provide a limited number of certain types of sticks and mallets for use during performances. Any UHS percussion equipment that is damaged must be replaced at the expense of the guilty party unless it is determined that damage was a result of normal wear and tear.
3. Carefully pack and unpack all equipment and be cautious when setting the drums on potentially damaging surfaces.
4. All members are to assist with packing or unpacking unless otherwise assigned by instructors.

AUXILIARY

1. All equipment will be assigned by number; your numbered equipment is your responsibility. Students must pay for equipment damaged by abuse or neglect – see UHS Band Instrument/Equipment Rental Agreement.

ALL SECTIONS

1. Repair or report damaged instruments immediately.
2. Do not trade instruments without director approval.
3. Pack and unpack your own instrument.
4. Carry a pencil **AT ALL TIMES!**

COMMON SENSE ALERT

Make sure your instrument is in good working order at all times.

Reed instrument players must have **SEVERAL** playable reeds with them at all times. Brass instruments must have all necessary mutes and make sure all slides move properly. Percussionists must have necessary sticks and mallets.

Full participation credit can only be earned with all necessary, working equipment.

MUSICAL RESPONSIBILITIES

MARCHING MUSIC

During marching season, all members are responsible for memorizing all field show music, including the National Anthem and Fight Song. If a student cannot perform this music from memory, he or she will not be permitted to perform with the group until it is learned properly. Some music will not be assigned for memorization if it is not required for performance on a weekly basis.

MINIMUM TECHNIQUE REQUIREMENTS

All students have the capacity to learn and/or refine musical skills. It should be understood that no one will be asked to demonstrate something they have not been taught, and these skills are not required for membership in the UHS Band.

Minimum Technique Requirements (**MTR's**). **MTR's** consist of fundamental musical concepts that each student will be tested upon individually. **MTR's** will be taught in a classroom setting first, and we will use parts of these concepts in our daily warm-up routine. They may include, but are not limited to the following concepts:

- 1. Major, minor, and chromatic scales in the practical range of the instrument**
- 2. Tone quality and breath support exercises**
- 3. Articulation, dynamics, and rhythm reading exercises**

SUMMER BAND

ATTENDANCE

All students are expected to attend all summer band rehearsals, both for the full band, and for their individual sections, unless excused in advance. We take a trip to Kennywood at the end of summer band as a reward for all students who have 3 or fewer summer band absences (excused or unexcused).

PRECAUTIONS

When we practice outside, we attempt to practice only in the morning and evening hours, to avoid the mid-day heat. We also supply water at most rehearsals and give the band water breaks as often as is appropriate. We will have parents at most rehearsals to handle any sick students. However, students also must take the following precautions before attending any band rehearsal:

- 1. Eat breakfast.**
- 2. Dress in light, loose-fitting clothes.**
- 3. Wear sunscreen.**
- 4. Drink lots of water—avoid soda or dairy products.**
- 5. Bring a water bottle to drink during rehearsals. Freeze them overnight if possible.**
- 6. If feeling ill, come to the sideline and sit down.**

COMMON SENSE ALERT

The weather is too hot for comfort at the beginning of marching season and too cold for comfort at the end of marching season. All bands must deal with the elements, and dressing appropriately will usually suffice.

2009 BAND CAMP

at Camp Muffly

CAMP SCHEDULE

Monday, August 3 through Thursday August 6

8:00 am	Shuttle pickup at Cheat Lake Middle School
8:30 am	Shuttle pickup at Westwood Middle School
9:00am-12:00 pm	Full Band Rehearsal
12:00-1:00 pm	Lunch
1:00-3:00 pm	Sectionals
3:00-3:30 pm	Break
3:30-5:00 pm	Full Band Rehearsal
5:00-6:00 pm	Dinner
6:00-8:30 pm	Full Band Rehearsal
~8:55 pm	Shuttle drop off at Cheat Lake Middle School
~9:25 pm	Shuttle drop off at Westwood Middle School

Friday, August 7

8:00 am	Shuttle pickup at Cheat Lake Middle School
8:30 am	Shuttle pickup at Westwood Middle School
9:00am-12:00 pm	Full Band Rehearsal
12:00-1:00 pm	Lunch
1:00-3:00 pm	Sectionals
3:00-3:30 pm	Break
3:30-5:00 pm	Full Band Rehearsal
5:00-5:30 pm	Snack Break
5:30-6:30 pm	Full Band Rehearsal
6:30-8:30 pm	Pizza/Pool Party (or cookout)
~8:55 pm	Shuttle drop off at Cheat Lake Middle School
~9:25 pm	Shuttle drop off at Westwood Middle School

WHAT TO BRING TO BAND CAMP

1. Instrument
2. Music, Flip Folder, Pencil, Water Bottle
3. Sunscreen
4. Comfortable tennis shoes socks
5. Cool, loose fitting marching clothes and a hat

Do not bring things that that are targets for thieves. Though the vast majority of people are honest, it only takes one missing item of value to ruin an entire camp experience...

WEST VIRGINIA HAZING LAW

Hazing is defined as: "...to cause any action or situation which recklessly or intentionally endangers the mental or physical health or safety of another person or persons or causes another person or persons to destroy or remove public or private property for the purpose of initiation or admission or affiliation with, or as a condition of continued membership with, any organization operating under the sanction of or recognized by an institution of higher education...

The law further states: "... That the implied or expressed consent or willingness of a person or persons to hazing shall not be a defense under this section."

UNIVERSITY HIGH SCHOOL BAND HAZING POLICY

Hazing is illegal and will not be tolerated in any form. Depending on the severity of the incident consequences for hazing can range from a verbal warning to removal from the band and/or prosecution to the fullest extent of the law.

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UHS BAND AGREEMENT FORM

In order to insure that students and parents thoroughly read and understand the policies and procedures contained within the **UHS BAND HANDBOOK**, each student and parent/guardian must sign, date, and return this agreement form. **PLEASE COMPLETE AND RETURN THIS FORM TO THE UHS BAND OFFICE BY MONDAY, JULY 27TH.** Students must have a current, signed agreement form on file in order to participate in any UHS Band activities.

BAND MEMBER AGREEMENT

As a member of the UHS Marching Band, I must maintain at least a 2.0 Grade Point Average and pass four major classes. Also, both in and out of the school environment, I will not use, purchase, possess, or distribute alcoholic beverages, tobacco products, controlled substances, or any form of non-prescription, illegal drugs

Violations of this agreement during school time and extracurricular activities (including practice, travel, or events) will fall within the guidelines and penalties of the **Monongalia County Board of Education Substance Abuse Policy**. In addition, the penalties described in this policy will be enforced.

If the violation(s) of behavior(s) occur outside the school environment or representation, it is the responsibility of the band member, their parent/guardian and/or law enforcement officials to inform the school administration and band director of any details pertaining to the incident. Following an investigation and the band member's due process, the penalties of this policy can be administered.

The band department will support and cooperate with the parent/guardian in any behavioral plan they wish to implement, provided this plan does not eliminate or reduce the penalties imposed by this policy.

*I have read the **UHS BAND HANBOOK** in its entirety, and I agree to abide by the policies and procedures contained herein. Further, I understand my responsibilities pertaining to attendance, student conduct, financial obligation, and uniform care, and I understand the possible consequences of failure to comply with Monongalia County Schools, University High School, and UHS Band policies.*

WEB SITE CONSENT

STUDENTS' PHOTOS CANNOT APPEAR ON THE WEB SITE WITHOUT PARENTAL CONSENT.

- I allow the UHS Band to post individual pictures of my child on the UHS Band web site.
- I allow the UHS Band to post pictures of my child on the UHS Band web site as part of a group photo. (2 or more students)

STUDENT NAME (PLEASE PRINT)

STUDENT SIGNATURE

DATE

PARENT/GUARDIAN (PLEASE PRINT)

PARENT/GUARDIAN SIGNATURE

DATE

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UNIVERSITY HIGH SCHOOL BAND STUDENT HEALTH FORM



1. Student's Name: _____
(LAST) (FIRST) (MIDDLE)

2. Date of Birth: ____/____/____ 3. Home Phone Number: _____

4. Address: _____

(STREET)

(CITY)

(STATE)

(ZIP)

5. Parent/Guardian Name: _____

6. Parent/Guardian E-mail: _____

7. Parent/Guardian Employer: _____

8. Parent/Guardian Work Phone: _____

9. Emergency contact if a parent/guardian cannot be reached: _____

(NAME)

(PHONE NUMBER)

10. Does student have insurance through parent employer? _____ Yes _____ No

11. If yes, name of insurance company: _____

12. Policy number: _____

13. Student's physician: _____ 14. Physician's phone number: _____

15. Health History: (check all that apply)

16. Allergies: (check all that apply)

___ Diabetes

___ Aspirin

___ Orthopedic Problems

___ Penicillin

___ Asthma

___ Sulfa

___ Epilepsy

___ Insect Stings/Bites

___ Cardiac Problems

___ Tetracycline

___ Other (Specify) _____

___ Other (Specify) _____

17. Any condition now requiring regular medication? _____ Yes _____ No

18. Name of medication: _____ 19. Who administers? _____

20. Has student had a tetanus shot current within six years? _____ Yes _____ No

21. Do we have permission to administer to your child? (check all that apply)

___ Pepto-Bismol ___ Tylenol ___ Advil ___ Dramamine

22. Do you know of any health factor that makes it advisable for your child to follow a limited program of physical activity or from participating in any activities? _____ Yes _____ No

If yes, please explain: _____

I give permission to the physician or hospital to secure proper treatment for and to order medications, injections, anesthesia or surgery for my child as named above.

(PARENT/GUARDIAN SIGNATURE)

(DATE)